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COUNCIL AGENDA MEETING AGENDA
JULY 17, 2023
7:30 PM

As part of Brentwood's continuing efforts to promote a Transparent Government as well as environmentally friendly initiatives, copies of the Reports, Bills, Resolutions and Ordinances will be provided on the Borough Web Site. www.brentwoodboro.com - As always, a description of the Agenda Items will be provided via the Council Fact Sheet.

Note: Minutes will be provided on the web site once they are officially approved.

This is the first of two (2) monthly Borough Council Meetings.

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Roll Call**

4. **Presentations**

   4.a. Give Back Fund Check Presentation to Duttine-Cavataio Fund (INFORMATIONAL ITEM)

   I am honored to present a check from the Council Community Give-Back Fund in support of the Duttine-Cavataio Fund in support of the "Drop the Puck on Cancer" fundraiser.

5. **Comments on agenda action items only. Please limit remarks to three**

minutes.

6. Communications

7. Department and Borough Manager's Reports

7.a. Consider accepting the Department and Borough Manager's Reports. (ACTION ITEM)

Mr. President, I move to accept the Department and Borough Manager's Reports for the period ending June 30, 2023 as presented.
June 2023 Code Monthly.pdf
2023 June Monthly Report DPW.pdf
2023 June Monthly_PARKS AND REC.pdf
Brentwood Borough Report June 2023.pdf
June 2023 Council Report_POLICE CHIEF.pdf
June 2023 Monthly Managers Report.pdf

8. President's Report - Mr. Dennis Troy

8.a. Update of the Local Economic Revitalization Tax Assistance (LERTA) District Ordinance (INFORMATIONAL ITEM)

The Borough will be scheduling a meeting with the School District and special counsel to finalize the LERTA District Ordinance. Based upon comments that were received from both the School District and Allegheny County Economic Development, the LERTA District may be limited only to the former municipal building site. Other areas can be added as they become project ready.
LERTAGuidelinesandApp2015_Allegheny County.pdf
PROPOSED LERTA DISTRICT MAP.pdf

9. Mayor's Report - Mr. Pasquale Carnevale

10. Administrative and Finance Committee- Mr. Harold Smith

10.a. Consider approving minutes from the June Council Meetings. (ACTION ITEM)

Mr. President, I move to approve the minutes from the June 19 and June 26, 2023 Council Meetings.
6-26-23 Minutes.pdf
6-19-23 Minutes.pdf

10.b. Consider Accepting the Treasurer's Report for the Period Ending June 30, 2023. (ACTION ITEM)

Mr. President, I move to accept the Treasurer's Report for the period ending June 30, 2023.

June Treasurer's Report.pdf
June 2023 Revenues.pdf

10.c. Consider ratifying the payment of bills from June 1 to June 30, 2023 (ACTION ITEM)

Mr. President, I move to ratify the payment of bills for the period of June 1 to June 30, 2023 for the following fund accounts:

01 - General Fund in the amount of $1,846,217.23
04 - Police Evidence Fund in the amount of $24,400.00
08 - Sanitary Sewer Fund in the amount of $794,883.15
15 - Park Fund in the amount of $5,000.00.
18 - Capital Improvement Fund in the amount of $62,511.22
19 - Municipal Building Fund in the amount of $0.00
35 - Liquid Fuels Fund in the amount of $16,475.08
60 - General Pension Fund in the amount of $7,966.55
65 - Police Pension Fund in the amount of $21,292.56
95 - Operating Reserve Fund in the amount of $0.00.

June 2023 Expenditures.pdf

10.d. Consider approving the renewal of the worker's compensation insurance policy for the period of August 1, 2023 through July 31, 2024. (ACTION ITEM)

Mr. President, I move to approve the renewal of the Workers Compensation Insurance policy for Brentwood Borough and the Brentwood Volunteer Fire Company with Encova Insurance for the period of August 1, 2023 to July 31, 2024 in the amount of $117,166, which is to be paid from General Fund Line Item 01-486-354. Note that this figure represents a decrease of 11% from the 2022-23 premium.
MGI Proposal.pdf

10.e. Consider Resolution No. 2023-35: Reappointment of Safety Committee Members (ACTION ITEM)

Mr. President, I move to adopt Resolution No. 2023-35, which reappoints the members of the workplace safety committee to a one year term expiring July 31, 2024.
Resolution No. 2023-35 Safety Committee Appointments.pdf

10.f. FYI - Borough Employee Safety Committee Recertification (INFORMATIONAL ITEM)

Mr. President, it should be noted that the above renewal of the Worker's Compensation Policy includes a 5% premium discount due to the recertification of our Employee Safety Committee. This volunteer board meets monthly to review and discuss various workplace safety issues.
07-10-2023 Letter_To GZboyovsky From PA LI_Safety Committee Recertification_Brentwood.pdf

11. Public Works Committee- Mr. Stephen Thomas

11.a. Consider advertising for Public Works Department Laborers (ACTION ITEM)

Mr. President, I move to authorize the Borough Manager to advertise for the open position of laborer with the Department of Public Works.

11.b. Consider Work Authorization from The Gateway Engineers to identify and document sanitary sewer easements (ACTION ITEM)

Mr. President, I move to approve the Work Authorization from The Gateway Engineers, which is associated with identifying and documenting the locations of sanitary sewer easements in accordance with the terms of the transfer of ownership of this infrastructure to the PA American Water Company in the not-to-exceed amount of $5,000, and which is to be paid from Sanitary Sewer Fund Line Item 08-429-313: Engineering Services.
Sanitary Easement Layer - Client Summary.pdf

11.c. Consider Resolution No. 2023-36: 2024 - 2028 SHACOG Refuse & Recycling Agreement
(ACTION ITEM)

Mr. President, I move to adopt Resolution No. 2023-36, which authorizes the Borough to enter into an agreement with Westmoreland Sanitary Landfill LLC for refuse, recycling, and household hazardous waste removal services for a period beginning January 1, 2024 and ending December 31, 2028, and with such approval contingent upon the review of the Borough Solicitor.

Resolution No. 2023-36- Refuse Agreement.pdf
Revised - Bid Tab Page 24.pdf
2023 Garbage Bid Tab.pdf

11.d. Brentwood Dukes Receive Grant From Damar Hamlin's Chasing M's Foundation (ACTION ITEM)

Mr. President, I am pleased to announce that the Brentwood Dukes were presented with a grant from Damar Hamlin's Chasing M's Foundation, which will be used to purchase a new AED. The Dukes are requesting to store this

item in the new Calming Shelter & Restroom Facility, which would allow the Borough to forego the need to separately purchase a device for this new building. As such, I move to authorize the Borough to install and maintain the new AED in the Brentwood Stadium Calming Shelter.

11.e. MS4 Community Outreach Information (INFORMATIONAL ITEM)

Mr. President, in accordance with the terms of the Borough's Municipal Separate Storm Sewer System Permit requirements, each month I will share an educational publication pertaining to stormwater management. This month's flyer discusses the impacts of urban runoff. Because of the presence of significant quantities of impervious surfaces, such as rooftops and roadways, a typical city block generates more than five times more runoff than a woodland area of the same size. For more information, please refer to the attached document from the Environmental Protection Agency.
nps_urban-facts_final (1).pdf

12. Zoning and Ordinance Committee- Mr. Richard Schubert

12.a. Consider lot consolidation plan for former municipal building site (ACTION ITEM)

Mr. President, I move to approve the lot consolidation plan that is associated with combining the six Borough-owned lots that formerly contained the structures known as 3624 Brownsville Road, 3630 Pary Street, and 10-12 Marylea Avenue for the purpose of creating a pad-ready redevelopment site.
Consolidation Plan.pdf

12.b. Consider Advertising Ordinance No. 2023-1314: Zoning Code Amendment for Body Art Establishments (ACTION ITEM)

Mr. President, upon the recommendation of the Zoning & Ordinance Committee, I move to advertise Ordinance No. 2023-1314, which would amend the Zoning Code to create the use classification of body art establishment and to outline criteria for permitting these businesses as a conditional use in the Mixed-Use Neighborhood and Commercial Zoning Districts.
Ordinance No. 1314 Body Art Amendments.doc.pdf

13. Parks and Recreation Committee- Dr. Robert Pasquantonio

13.a. Consider Work Authorization from Allegheny City Electric to install conduit associated with a future park surveillance system. (ACTION ITEM)

Mr. President, I move to approve the work authorization submitted by Allegheny City Electric, which is associated with installing conduit and exchange boxes that will be necessary to permit the acquisition of a future comprehensive park surveillance system at the not-to-exceed cost of $4,000.00, and which is to be paid from Capital Improvement Fund Line

Item 18-454-744: Park Equipment.
Brentwood Park - Cul-de-sac Conduit Layout - 7-12-2023.pdf
Brentwood Park - Upper Ballpark Conduit Layout - 7-12-2023.pdf
brentwood borough field canmera conduit 7-17-2023.pdf

13.b. Consider the purchase of additional interior fencing for the Stadium Restroom & Calming Shelter in the amount of $4,900 (ACTION ITEM)

Mr. President, I move to approve the work order from RedCon LLC, which is associated with the purchase of an additional interior fence and gate for the new Stadium Restroom & Calming Shelter structure in the amount of $4,900, and which is to be paid from Capital Improvement Fund Line Item 18-459.750.
HHSDR Design.pdf
RedCon LLC Proposal.pdf

13.c. FYI - Taking It To The Streets Fair Scheduled for July 22 (INFORMATIONAL ITEM)

Mr. President, the popular "Taking It to the Streets" summer concert series continues this Saturday, July 22nd from 6:00 PM at 10:00 PM on Brownsville Road at Towne Square Way. Guests can sing along with your favorite classic rock tunes as performed by Bon Journey. An array of local food trucks will be dishing out tasty treats, while visitors of an appropriate age can imbibe on beverages from Mindful Brewing or Wine O'Clock somewhere. During breaks in the music, guests can connect with their inner lumberjack at an ax throwing booth or can dare to conquer a mechanical bull.
Taking It To The Streets.jpg

13.d. FYI - Parks & Recreation Committee Meeting (INFORMATIONAL ITEM)

Mr. President, the Parks & Recreation Committee will be meeting in early August to kick-off the Field No. 4 ADA Improvement Project.

14. Public Safety Committee- Mr. Michael Foyle

14.a. Consider amending the Sidewalk Ordinance to prohibit the storage of vehicles (DISCUSSION ITEM)

Mr. President, because the State Vehicle Code includes certain exceptions that could provide grounds for a motorist challenge of a citation issued for parking on a sidewalk, Council has asked that alternative methods be considered for addressing this issue. A number of similar dense suburban communities have local ordinances that prohibit sidewalk parking under all circumstances. If Council desires to implement something similar, one option for doing so would involve amending the current sidewalk ordinance. This statute includes antiquated language that prohibits the storage of merchandise on the sidewalk. The text of this section could be modernized and changed to list motor vehicles as an unlawful obstruction. Council will also need to consider the penalty provisions of this ordinance, as violations

of this statute would be filed as non-traffic citations. Presently, the ordinance permits a fine of up to $600. Council will need to reach a consensus on this ordinance so that Borough staff can work with the Solicitor to develop a draft that can be considered for advertising during the August 21st meeting.
Chapter 180 - Streets and Sidewalks.pdf

15. Community Affairs Committee- Ms. Melissa Lenigan

15.a. FYI - Baldwin EMS Recognition (INFORMATIONAL ITEM)

Mr. President, I am pleased to announce that Baldwin EMS has received both the 2023 Mission Lifeline Gold Recognition and a target recognition for the Heart Attack Honor Roll. These awards were provided by the American Heart Association. This honor is a testament to the awesome work performed by the paramedics, EMTs, Medical Director, and pre-hospital team at Baldwin EMS, each of whom work to treat patients aggressively on scene and to efficiently transport them to first-rate emergency rooms. I am honored to serve on the board of this first-class organization, and, after witnessing their operations, I am not surprised to learn that they are leaders in their industry. It is a privilege that our community is served by this top-notch crew.
Baldwin_E.M.S._12384_Mission_Lifeline_EMS_Award_(AHA)_Gold_.pd

15.b. FYI - Implementable Comprehensive Plan Steering Committee Meeting (INFORMATIONAL ITEM)

Mr. President, an Implementable Comprehensive Plan Steering Committee Meeting will take place on, Thursday, August 3rd at 7:00 PM at the Borough Building. This meeting will serve as a workshop to review recommendations and to discuss strategies for taking action.

15.c. FYI - National Night Out Scheduled for August 1, 2023 (INFORMATIONAL ITEM)

Mr. President, following the adoption of Resolution No. 2023-32, the Borough has been working hard to develop a roster of activities as part of its participation in National Night Out. This event will take place on August 1st from 6PM - 8PM in the Brentwood Park parking lot.
Resolution No. 2023-32 National Night Out.pdf

16. Special Committees

17. Old Business

18. New Business

19. Public Comment. Please limit remarks to three minutes.

20. Adjournment

BOROUGH OF BRENTWOOD COMMUNITY VISION STATEMENT

The Borough of Brentwood is a unified, family-oriented community with a strong commitment to civic pride and traditions. While preserving these standards, ideals and traditions, the community shall strive to provide a high quality of life for all, a superior educational system and residential areas with a more suburban character. The community shall support established businesses while encouraging future economic development and effective local government, all within a safe and clean environment.